

**THE JOINT HEALTH, SOCIAL CARE AND VOLUNTARY SECTOR STRATEGIC
FORUM MEETING
HELD ON WEDNESDAY, 9 JUNE, 2010.**

Present:-

Brian Horner (In the Chair)
Mark Harrison
Wendy Hardicker
Pip Coker
Heather Farley
Claire Collen
David Todd
Dennis Mawson
Hilary Mills
Catherine Underwood
Lisa Christensen
Stephen Watt
Chris Walton

1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting held on 10 February, 2010 were agreed.

2. MATTERS ARISING

Wendy Hardicker updated the Forum on progress with personal health care budgets and in particular on the pilot which was currently under way.

3. CIRCULATION OF MINUTES OF THE MEETING

It was agreed that Minutes of this Forum be made publicly available and that drafts would be circulated to all participants prior to publication. In the future reports would be circulated in advance and the agenda be structured in a way that made it clear where discussions and information sharing were to take place.

4. TOTAL PLACE AND THE POTENTIAL ROLE OF THE VOLUNTARY SECTOR

Claire Collen explained the background to Total Place and in particular emphasised its role in cutting across service and sector lines. A number of Third Sector Total Place case studies had been undertaken and the Voluntary Sector was able to bring clear strengths to a Total Place approach, in particular around the area of improving information for commissioners. She referred to a case study undertaken in Manchester involving a web based tool to overcome knowledge gaps. One issue for the Norfolk public sector appeared to be a lack of knowledge about what was available in the Third Sector and for the Third Sector the issue was the lack of awareness of how their delivery met the requirements of the commissioners.

Claire proposed a project which involved developing a mapping tool for Norfolk which would need a permanent project manager to drive it and with resource

implications for partners. She asked the Forum to endorse her proposal, consider how applicable it was to the work of each of the partners and to consider whether they could allocate any resources before referring the issue for further work to the County Strategic Partnership.

During the discussion the following points were made:

- A similar project entitled “Buy 4 Sheffield” existed as did a similar project in Norfolk known as “Norfolk Unites” which was driven by the learning and skills agenda but would be happy to extend their remit into other areas.
- Marketing would be increasingly important as personalisation became more common and that providers would be marketing to individuals
- In view of the move to individuals commissioning their own services was it sensible to create one key resource across the County? The issue of keeping information up to date was key and Norfolk Unites put the emphasis on providers keeping their entries up to date
- There were a number of different models to achieve the objectives outlined which should all be investigated further.

In summary, the debate had illustrated that information was available but appeared to be uncoordinated and there may be a number of models which could be investigated further. It was agreed that the Forum revisit this in the light of the report on the County Council’s relationship with the Third Sector which was to be published shortly.

4. PROPOSAL TO DEVELOP JOINT COMMISSIONING WITH THE HEALTH SERVICE

Catherine Underwood circulated a structure diagram of the management arrangements for the Joint Commissioning with the Health Service. A copy of this is attached at Appendix 1. Cabinet would be considering a report on 14 June http://www.norfolk.gov.uk/consumption/groups/public/documents/committee_report/cabinet140610item17pdf.pdf

5. PROPOSAL REGARDING THE PROCESS FOR DISCUSSION ON FURTHER CUTS IN FUNDING BY THE COUNTY COUNCIL

Catherine Underwood explained that the County Council needed to make £200,000 of additional savings in 2010/11 out of a budget of £13M. She said that this group had asked for a task and finish group to look at how we improve joint working. Hilary Mills circulated a work programme and activity calendar (attached at Appendix 2). Hilary Mills explained the activity of the Task and Finish Group and also the role of the proposed delivery group.

It was confirmed that the specific piece of work to deliver savings of £200,000 it was not a decision for this group. The Forum’s role should focus on communicating and keeping the process together at this time but not to get involved in the detail. Decisions would be taken elsewhere and this Group would need to concentrate on keeping and building relationships and clarifying responsibilities.

6. REVIEW OF THE COUNTY COUNCIL'S RELATIONSHIPS WITH THE THIRD SECTOR

Much progress had been made but it was a reflection of the quantity of work and the importance the County Council put on it that it was still in preparation. Chris Walton reminded the Forum that the County Council had identified the following areas (which had been endorsed by the Forum):-

- Consistency
- Intelligence
- Commitment to the Third Sector Commissioning Guide
- Clarity on Funding
- Consistency on Infrastructure cost and renewing its commitment to the Compact

The current status of the report was that it was being consulted on internally and following that would finally be considered by the Chief Officer Group. The emphasis of the report was about wider change in the County Council

It was important to revisit conversations with Stakeholders to ensure that the report adequately represented their views. Once the report had been agreed at the County Council then it would be circulated to the Third Sector for their comment.

7. COMPACT

Five workshops had been held so far with excellent feedback. There had been limited NHS Norfolk participation and if more workshops were run it was hoped they would be able to take part. A diagram was circulated explaining how the Compact Refresh was operating (attached at Appendix 3).

8. STANDING ITEM ON PERSONALISATION

It was agreed that this item was not needed on future agendas. The "Right to Control" bid had not been successful. There was a feeling expressed in the meeting that there was a lack of understanding generally about the progress of personal budgets. Catherine and Brian both identified respective and partnership roles in supporting a better understanding in the sector.