

## The Volunteer Centre:

- ◆ promotes volunteering and encourages individuals to become involved in the community
- ◆ helps people who are able to offer some time to volunteer to find a fulfilling role
- ◆ provides information about volunteering opportunities
- ◆ offers advice and support to organisations in the management and care of volunteers
- ◆ campaigns on volunteering issues

The Volunteer Centre provides “brokerage” services. We aim to help organisations find volunteers .

We provide potential volunteers with information about opportunities. We do not directly recruit or have a bank of volunteers.

We can assist corporate volunteers with group or team projects.

**Karen Lee**

**Volunteering Officer**

**The Volunteer Centre**

**16 Tuesday Market Place**

**Kings Lynn PE30 1JN**

**Tel: 01553 760568**

**Opening Hours:-**

**Monday to Friday**

**9:00am to 4:00pm**

**An answerphone service is available  
at all other times**

**E-mail**

**[volunteering@westnorfolkvca.org](mailto:volunteering@westnorfolkvca.org)**

**Web: [www.westnorfolkvca.org](http://www.westnorfolkvca.org)**

## What is WNVCA?

West Norfolk Voluntary and Community Action is a voluntary organisation set up and owned by local groups to support, promote and develop local voluntary and community action. We can provide advice on recruitment, funding , training and development.



## Information for the Business Community

**Encouraging your  
staff to volunteer  
can seriously  
improve your  
credibility in the  
community**

## What is a Volunteer?

A volunteer is someone who gives time and skills to help others.

Many people and voluntary & community organisations rely on volunteers.

Volunteers make a vital contribution to all aspects of community life, from helping an older person, to providing legal advice for a local charity.

Volunteering can be a way of acquiring new skills. For example, management skills can be enhanced by becoming a trustee.

## How will volunteering benefit your business?

Volunteering will improve your profile in the community

- ◆ Useful for promoting your business
- ◆ Raises your media profile
- ◆ Provides team building exercises
- ◆ Helps your employees with their personal development

**Contact the Volunteer Centre to discuss your needs with the Volunteering Officer**

**Our contact details are on the back page**

## Examples of volunteering opportunities for your Employees

- ◆ Serving on a non profit board
- ◆ Volunteer consultant providing specialist knowledge for charities
- ◆ Team projects: Eg: Helping out on your local nature reserve

Decorating a community building

- ◆ Individual volunteering tailored to help individual employees to find projects that are meaningful to them